



## DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

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October 11, 2012

**To:** All Prospective Contractors

**RE:** Clarification of the "Used Oil LCA ISO Critical Review Panel C-D Contract, DRR12027"

### Addendum No. 2

#### To the Request for Proposal (RFP) Secondary Method DRR12027

1. Currently the Review Panel consists of a Panel Chair and two Review Panel Members (also referred to as "Review Panel Contractors"). Through this RFP CalRecycle is seeking to hire two additional Review Panel Members with the qualifications as set out on page 7, under *Qualifications and Resources*.
2. In order to provide clarity the following paragraph has been added to **Section 1, Overview** under *Service Need* on page 1 of the RFP:

The LCA report is expected to be a comprehensive and complex study. At this time we cannot accurately estimate the number of pages that will make up the report but it will be lengthy. In addition, the data development phase is still ongoing so the final number of datasets to be reviewed is also unknown at this time. This complex LCA involves both virgin and recycled petroleum products and the complex interrelatedness in the lubricant and fuels markets. The Review Panel Contractors should be prepared to review a significant amount of data. In the used oil recycling industry, three main products are produced (re-refined base lube, a distillate fuel used as a low-sulfur fuel, and a non-distilled fuel). There are relatively few co-products, the most significant of which is an asphalt flux product used to "cut" or "thin" asphalt. There are a number of virgin products included in the analysis in order to determine appropriate displacement credits.

3. The statement "qualified to do business in California" as used in **Section III, Proposal Submittal Requirements** on page 7, under *Qualification/Licenses*, means that the proposed Review Panel Members, whether individual or firm, must be registered with the California Secretary of State prior to performing under this contract. Please visit California Secretary of State's website for additional information at <http://www.sos.ca.gov/business/be/forms.htm>.
4. Proposers/Contractors under this RFP are not limited to any specific geographical location.



5. Two significant date changes have been made to **Section 1, Overview** under the *Process Schedule* on page 2 of the RFP:

- The third date in the Process Schedule next to *Submittal's Due by 2:00 pm* has been revised from ~~October 23, 2012~~ to October 30, 2012.
- The fourth date in the Process Schedule next to *Post Notice of Intent to Award* has been revised from ~~October 30, 2012~~ to November 6, 2012.

All other terms, conditions, and requirements of this RFP will remain the same.

If you have any questions relating to this RFP process, please contact me by e-mail at [contracts@calrecycle.ca.gov](mailto:contracts@calrecycle.ca.gov).

Sincerely,

*{Original Signed By}*

Shelly Lewis  
Contract Analyst  
Administrative Services Branch